



SAINT THERESA'S COLLEGE
Don Ramon Aboitiz Street, Cebu City 6000
College Guidance office
Tel. No. (032) 253-0257

Name: _____

ADMISSION FLOWCHART (Pre-Enrolment)

INCOMING FRESHMEN & TRANSFEREES

Step 1 – Submit Application Form to the Guidance Office

Step 2 - Pay to the Accounting Office the entrance exam fee of P300.00

Step 3 - Get Testing Slip from the Guidance Office

Step 4 - Take the Entrance Examination as scheduled

ADMISSION REQUIREMENTS (for ALL)

1. Original and photocopy of Birth Certificate authenticated from NSO
2. Original and photocopy of Form 138/High School; copy of T.O.R. and Transfer Credential for Transferees
3. Letter of Good Moral Character
4. Pictures: 2 x 2 (2 copies)

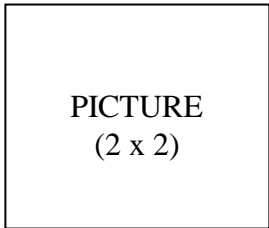
ADDITIONAL REQUIREMENTS (for those seeking financial assistance)

5. Income Tax Return or BIR Certification of parents
6. Interview with Scholarship Admission Committee
7. Home Visitation
8. Evaluation of the applicant by the Scholarship Admission Committee
9. Interview by the Guidance Personnel

If Passed:

1. Upon enrollment, interview with parent/s
2. Submit to the Registrar's Office the following:
 - Birth Certificate authenticated from National Statistics Office (NSO)
 - Original Form 138/High School
 - For Transferees, Transfer Credential & Transcript Of Records (T.O.R.)
3. Submit to the Head of Student Affairs the following:
 - Letter of Good Moral Character
 - Pictures 2 x 2 (2 copies)
4. Interview by the Program Head
5. Interview by the Dean of College
6. Attend Orientation

Note: Official Receipt must be attached to the APPLICATION FORM



ST. THERESA'S COLLEGE

PERSONAL INFORMATION

(last Name) (First) (Middle name)

Name _____ Course & Year _____
 Home Address _____ Tel. No. _____
 City Address _____ Tel. No. _____
 Date of Birth _____ Age _____ Place of Birth _____ Cell phone # _____
 Citizenship _____ Religion _____ Civil Status _____

Name of:	Age	Citizenship	Living/Deceased
Father _____	_____	_____	_____
Mother _____	_____	_____	_____

Educational Attainment: (Please check)

Father - Elementary () High School () College level () College Grad () Post Grad () Tech/Voc ()
 Mother - Elementary () High School () College level () College Grad () Post Grad () Tech/Voc. ()

Marital Status of Parents: Married & Living Together () Not Married but Living together ()

Married – Separated () Single Parent () Father Remarried () Mother Remarried ()

Occupation of: _____ Place of Work :(Abroad, Cebu City, other areas)

Father _____
 Mother _____

Monthly income of: _____ Father _____ Mother (Please check)

Below Php 5,000 -----	()	()	
Php 5,000 - 9,999 -----	()	()	
10,000 - 14,999 -----	()	()	
15,000 - 19,999 -----	()	()	
20,000 - 24,999 -----	()	()	
25,000 - 29,999 -----	()	()	
30,000 - 34,999 -----	()	()	
35,000 Above -----	()	()	

House ownership: () Owned () Rented () Staff House () Gov't owned House ()

Relatives/Grandparents

Name of guardian in the city _____ Tel. No. _____
 Address _____

Where do you reside during the school year? with parents () with relatives () in a boarding house ()

If living in a boarding house, write the complete address. _____ Tel. # _____

If living in a boarding house, are you alone () with relatives () a bed spacer () or living in an apartment? ()

Mother is an Alumna of STC: Yes _____ No _____

Number of children in the family: _____ Your number _____ (1st, 2nd, 3rd) No. of sister/s studying in STC _____

List down, beginning from the most recent, ALL SCHOOLS in which you have enrolled.

COLLEGE

(for transferees)	Location	Inclusive Dates	Scholarship/Honors/ Awards Received
		From To	
_____	_____	_____	_____
_____	_____	_____	_____

HIGH SCHOOL

_____	_____	_____	_____
_____	_____	_____	_____

ELEMENTARY

_____	_____	_____	_____
_____	_____	_____	_____